

Town of Hamilton Regular Board Meeting Minutes
Thursday, March 9, 2017 at 6:30 p.m.
Held at the Court House, 60 Montgomery Street, Hamilton, NY

Present: Eve Ann Schwartz, Peter Darby, Chris Rossi, Suzanne Collins. Absent: David Holcomb. Others Present: Sue Reymers, Jason Florenz, Brynley Wilcox.
 Public: Village of Hamilton Mayor Bob McVaugh.

Call to order & Welcome: Supervisor Schwartz called the meeting to order at 6:31 p.m.

Public Comments: Mayor Bob McVaugh gave an update on Village happenings including that it is budget season and a total of 38 deer were culled for the season. He also reported on the recent meeting regarding immigration enforcement issues for the local community.

GENERAL:

Approval of Minutes

RESOLUTION 2017-32: Approval of Minutes from February 9, 2017

On a motion of Councilmember Darby, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 4 Nays: 0
 Resolved that the minutes from February 9, 2017 be approved.

Claims for Payment:

RESOLUTION 2017-33: Audit of Claims

On a motion of Councilmember Rossi, seconded by Councilmember Collins, the following resolution was: ADOPTED: Ayes: 4 Nays: 0
 Resolved that the bills contained on Abstract #3 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund A	No.	75	<i>through</i>	105	\$15,521.28
General Fund B	No.	14	<i>through</i>	15	\$31,012.89
Highway Fund DB	No.	39	<i>through</i>	52	\$21,257.44
Lighting Districts	No.	5	<i>through</i>	6	\$406.00
Prepays	No.				\$0

Supervisor/Bookkeeper - Brynley Wilcox

2016-2017 SNOW & ICE AGREEMENT:

- \$12,002.32 was received from the County
 - 675.98 lane miles; Plow Dates: 01/11/17 - 01/27/17
- \$3,157.17 was received from the County
 - 176.28 lane miles; Plow Dates: 01/30/17 - 01/31/17
- \$5,261.96 was received from the County
 - 293.80 lane miles; Plow Dates: 02/01/17 - 02/06/17
- 2017 YTD: \$ 77,431.98; BUDGET: \$ 120,000.00

COLGATE VOLUNTARY GIFT: \$83,624 was received (voluntary 2017 gift)
2016 AUD: The 2016 AUD was submitted to the State on February 14th, 2017

There was a brief discussion on the budget for snow and ice removal, the status of salt and sand including the status the Village of Earlville's usage and payment for our sand/salt for the season.

RESOLUTION 2017-34: Funds Transfer

On a motion of Councilmember Collins, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 4 Nays: 0

Resolved that \$35,000 be transferred from the Community Bank Money Market account to the NBT Bank Checking account to cover February bills and February/March payroll in the B Fund.

RESOLUTION 2017-35: Budget Amendments

On a motion of Councilmember Darby, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the budget amendments be accepted as follows:

Code	Description	From:	To:	Difference:
A1650.4	Central Communications	500	1,650	1,150
A1990.4	Contingent	20,000	18,850	(1,150)

Jason Florenz updated that board that the trucks and equipment now all have radios. They had to fix some of them and purchase 1 new set. The radio system still cannot talk to fire departments and the sheriff's department or state troopers. They can hear them, but they cannot talk to them. There was a brief discussion about the issues surrounding lack of good radio communication between emergency departments and highway. Supervisor Shwartz will ask about it at the County. Mr. Darby asked Mr. Florenz to look into costs to get one of the new radios that can talk to all departments. There may be Federal funding for this.

TOWN REPORTS:

Highway Superintendent - Jason Florenz

GARAGE:

- Painted the truck bays, records retention room and interior doors in the garage.
- REM Fire Systems came to service the fire alarm system because a code came up.

GENERAL REPAIRS:

- Took inventory of roads to be worked on this coming year.
 - Met with Gorman & Suit-Kote, waiting for Vestal. (paving companies)
 - Will have a finalized road plan at the April meeting.
- Cleaned up trees on Eaton, Chappel, Hill, Cole Hill, Preston Hill, Horton Road.
- Patched holes on Excell and Crumb Road.

Supervisor Shwartz asked for more information on the #18 issue. Mr. Darby and Mr. Florenz explained about turbos and how they changed to synthetic blend oil. Ryan Palmer and Mr. Florenz did some research on it. The new motors need to regen (regeneration system). They have a filter in the muffler system that burns off the soot, gas and carbon for pollution. The synthetic oil does not burn off, it clogs up. So it causes stuff to back-up into the turbos. They switched back to the regular oil, which is cheaper by half. Mr. Darby asked if all the trucks that have the old turbos been checked. Mr. Florenz said that they could do that this summer and recondition them. Mr. Florenz resumed his report.

EQUIPMENT:

- Old motor was picked up by Stadium on (Tuesday) 03/07/17.
 - Borrowed Village's loader.
- While replacing the turbos on #18, discovered that #18 was going to have the same problems that #16 had.
- The Towns of Lincoln and Smithfield came to look at the wheeled excavator.

Discussion turned to the loader. Mr. Florenz has a quote to swap loaders. The current loader does not have all the items needed. It would be more cost effective to trade the current one and purchase new then to add the needed accessories. It would cost about \$8-10,000 to add the accessories compared to about \$12,000 for a new loader after the trade. There was discussion on the equipment replacement schedule.

RESOLUTION 2017-36: Authorization for Highway Superintendent to Trade In and Purchase a New Loader

On a motion of Councilmember Darby, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Highway Superintendent be authorized to trade-in the current 2016 loader and purchase a new one.

Discussion turned to the wheeled excavator. There is a proposal to sell the wheeled excavator to the Towns of Lincoln and Smithfield for \$87,500 over two years, with half the payments now and the other half next year. The Town of Lincoln approved it, but the Town of Smithfield meeting is tonight to discuss it. The proposal includes the Town of Hamilton having the ability to borrow the excavator back when we need it. Supervisor Shwartz will call the towns to finalize the details.

RESOLUTION 2017-37: Authorization for Town Supervisor to finalize a Shared Services Agreement with Towns of Lebanon and Smithfield on Wheeled Excavator

On a motion of Councilmember Rossi, seconded by Councilmember Collins, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town Supervisor be authorized to finalize a Shared Services Agreement with Towns of Lincoln and Smithfield for shared use of the Wheeled

Excavator with payments over two years for a total of \$87,500, with the Town of Hamilton's ability to use it as long as they own it, with a reasonable notice.

SNOW REMOVAL:

- Made 21 runs between February 10th and March 9th
 - Used approximately 1,008 yards of a 1:3 salt/sand mix
 - 6,050 gallons of salt brine
- We have approximately 400 miles that have been submitted to the County for reimbursement but not yet paid
- 1,192.61 ton of salt ordered/paid for so far this winter

OTHER:

- Met with an AFLAC representative to discuss optional insurance coverages.
- Attended the monthly Highway Superintendent meeting and verified that the Town of Hamilton is *not* part owner of the old County paver.

Town Clerk/Collector - Sue Reymers

	Feb 2016	Feb 2017	Notes
Total Fees Collected	\$662.00	\$750.00	
Disbursements:			
Town Revenues	\$233.15	\$469.25	1 Building Permit; 1 Special Use Permit
NYSDEC Hunt/Fish	\$23.62	\$0	
NYS Dept of Health	\$0	\$45.00	
NYS Ag & Markets	\$23.00	\$31.00	
Mad Co (Landfill)	\$382.20	\$204.75	

Training: Elisa Robertson, Deputy Clerk, attended the March 2 Onondaga County Planning Symposium. Classes included Site Plan Review and Planning & Zoning Board Overview. Much of the information was basic, but two good take ways pertaining to the Site Plan Review class were considerations for walkability, comprehensive plan, and snow removal placement. Due to the flu, I did not attend.

NYSTCA: Regional Board Meeting and Training scheduled for March 12 & 13. April Conference is scheduled for April 23-26.

Mid-York Weekly: Asked Carolyn Godfrey to insert a news line for the next few weeks on our move again. Also posted it on Facebook and NextDoor Hamilton today.

Work Study Student from Colgate University: Enrique Nuñez started February 27. He is working 6 hours a week in the office and additional hours on his own working independently. His main projects will be to work on the Planning Board Minutes, typing up Subdivision Regulations and more.

Codes Enforcement Officer-Donald Forth

There was one building permit for a new garage on South Hamilton Road and an application for a Special Use Permit for a Wedding Barn on Poolville Road.

As a quick update on the CEO search, three individuals were interviewed and there is one ideal candidate. References are being checked.

COMMITTEE REPORTS:

SOMAC - No Report this month.

Comprehensive Plan - Chris Rossi

Ms. Rossi reported that we adopted the plan at the last meeting and also looked at the action plan that we put together, such as what we want to accomplish this year. There are some opportunities for collaboration with Colgate University, which we will get into under old business. Looking at the action plan, there is a lot of zoning review and basic revisions that need to be done and wondered if that should be the first thing we move forward on. How should we do this? Planning Board? Attorney? Committee? Consultant? There was a brief discussion. It was agreed to have the Planning Board review the zoning law but develop a committee including a consultant to work with the committee. Chris Rossi will lead the committee process. Elisa Robertson, Deputy Clerk and the new codes officer will be involved. We will need to approach both the Zoning and Planning Boards to ask who wants to serve on the committee. Particular names considered were Harvey Kliman from the ZBA. Two members from the Planning Board need to be recruited.

RESOLUTION 2017-37: Authorization for the creation of a Zoning Revision Committee and Retention of Attorney

On a motion of Councilmember Collins, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the town be authorized to create a committee for the review of the current zoning and to tackle the issues raised by the Comprehensive Plan along with the authority to hire an attorney to provide special counsel for this project.

There is \$10,000 in the budget for this project. Clerk Reymers will get quotes from several attorneys that specialize in zoning laws, including Joe Catalano (from the Albany area).

Partnership for Community Development - Peter Darby

Mr. Darby updated the board on the airpark, the entrepreneurship program, small business grants, home buyers grant and the grant for Kreimheld. A grant is being written for the Heartstone Bakery/ Alambria for a new brick oven and upgrade bread production.

Supervisor Shwartz asked about future support from the partners. Mr. Darby stated that the town just made its third payment. Either the PCD or the town could initiate, but the town should sign another 3 year agreement. Mr. Darby felt that maybe it should be contingent on the other two partners. Supervisor Shwartz agreed. It was agreed to wait for the new Village elections before initiating discussion.

38 Milford Street – Suzanne Collins/Peter Darby

Supervisor Shwartz shared that the town needs to bond for \$400,000 for the new town hall. Interest rates are likely to increase and the town has the option to lock into 2.79% with the Bank of Greene County. We know that we need the \$400,000. If we don't, we deplete the fund balance. Mr. Darby stated that it means that we will have the money if there is a storm or large unexpected expense. The town has to front the money and it can be two years before we get that back. Mr. Darby recommends the Bank of Green County in a declining annual debt. In a declining annual debt, the payments start higher and go lower over 10 years.

RESOLUTION 2017-38: Authorization to bond for \$400,000 with the Bank of Greene County

On a motion of Councilmember Darby, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town of Hamilton bond for \$400,000 from the Bank of Greene County at 2.79% in a declining annual debt over 10 years.

Mr. Darby gave a status of the building project. The committee agreed on a floor plan. There is a revised contract with the architect to do the work. When compared to the original contract, it was costing more but was explained that the original quote from the architect was underestimated. The total architectural and engineering costs are totaling about \$108,000. Supervisor Shwartz stated that the committee asked the architect to keep subcontractor costs down as much as possible by limiting hours or not to exceed. One of them agreed. The goal for a \$450,000 construction cost. There will be bid alternatives for different qualities of doors and windows, etc. The new building is saving \$300,000-400,000 from the renovation plan. Ms. Shwartz continued that she got an initial proposal from Jordan Ashcraft to pay the town \$2,200 to take down the building with site clean-up excluding the piers and no excavation. Mr. Darby asked if he knew that we can provide the dumpster. Supervisor Shwartz stated no. Research is needed on whether or not we need to go out to bid. Mr. Darby told Jason Florenz that the highway crew is needed to clean out the piers and excavate the site. Supervisor Shwartz clarified that we will be getting the original brackets, sliding depot doors and hardware for use in the new building. An agreement is needed. It's a 30 day job. Clerk Reymers and Ms. Wilcox could not find any policy on surplus so Ms. Reymers will reach out to Steve Jones to find out what needs to happen.

RESOLUTION 2017-39: Authorization for Supervisor to Dispose of the Building

On a motion of Councilmember Rossi, seconded by Councilmember Collins, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Supervisor be authorized to dispose of the building for the best price and most reliable contractor including timeframe and a list of items to be salvaged for town use.

Mr. Darby asked when we should communicate with the public. Supervisor Shwartz thinks as soon as we sign the agreement for the building, we should update the community. We hope to have the bid package done by the beginning of May and award contract by the end of May. It would then take 4 months to build. It can go in the Council Notes and then we can follow up with a press release.

OLD BUSINESS:**Clean Energy (CE) & Climate Smart Communities (CSC)**

Ms. Rossi shared that she has been meeting with CSC people from Colgate. At the last meeting, folks from the Village of Hamilton utilities were there for possible partnering with the town and village. It looks like Jennifer from the PCD would be possibly willing to lead the Green Team that would need to be created. Although the town still needs its own internal team to work with them. Overall, we are still working out how this will move forward. The document that the environmental students put together will help that meshes what we would need to do as a town to achieve climate smart community status and making that mesh with the comp plan. Some of those items are in the Comp Action Plan. It's all interwoven and coming along. The town applied for a summer fellow from the Colgate Upstate Institute. Looking for someone to do education and outreach via webpage on green energy and conservation. Basically letting the community know what opportunities are out there in the County. That will fulfill a couple of the points for the CSC, the Comp Plan and also for the CE. We're trying to hit as many things points as we can with single actions. Mr. Darby asked what points overlap with the Village? Ms. Rossi stated that idea is that working in tandem, we could hit more points. They have control over things like street lights, parking, and walkability that we don't. It's possible and it's talked about. The next meeting is March 17 @ 8 am at the Hamilton Library.

Colgate Environmental Studies Class with Andy Pattison: Energy Benchmarking:
Ms. Rossi continued to report that Andy Pattison's class is working with us again on energy benchmarking that will fulfill something from the CE, CSC and Comp Plan. They will be getting the data from Sue Reymers including the fleet costs. Additionally, Andy had students interested in helping the town, so they are researching what it would cost to update our lighting districts to LEDS. This would be information that would be helpful to us. If we could tick off 4 of the items for the CE challenge, and apply for grant money, potentially we could use grant money to update the lighting districts to LEDs, which could be a cost savings for community members. Andy and I

the other day to discuss what the class could be doing in the fall. WE put together an idea for a Climate Resiliency Plan. Which would be his class doing all of the work. They would be doing a community wide greenhouse gas inventory and make suggestions on how to bring that number down. It would translate into very little work for the town because the class would be doing it. We would supply data and they would be contacting NYSEG and getting the usages in the community because it goes beyond the municipality. It would also tick off major points on the CSC program. Right now, they are doing greenhouse gas inventory for the town and updating what we did in 2011. They are also using the EPA system to register that information and to calculate it. There are two different systems. We used the ICLE. The EPA system is actually more standard for Eastern States for this type of data. Again, some of the class is doing the LED analysis. All of that work should be done by the end semester.

The Community Choice Aggregation reps are coming to the April meeting.

NEW BUSINESS:

Wetland Trust Mitigation Plan - Town of Hamilton Comments

Supervisor Shwartz stated that we submitted comments. We got back a very friendly phone call from Jim Curatolo from the Wetland Trust (WT). How this happened was that Madison County Planning got wind of an application from the Wetland Trust, a non-profit organization, for a Mitigation Plan for 9 Mile Swamp. Their plan talks about how unique it is and well preserved. They have been buying some land. They had the opportunity to sell the wetland credits through the Army Corps of Engineers. If you take wetlands out of wetlands, if you want to build on it, then you have to mitigate that by preserving additional wetlands in the same watershed. In exchange for that, you have to pay for that. The WT was thrilled to get our letter and that we cared enough to write them. The WT would like to work with the Town of Hamilton to help permanently either own that access or secure an easement. They want to work with us. They are about to meet with the Roosevelt Wildlife Station on a joint project to do education and access for the public. They are also working with landowners and deer hunters. The deer are destroying the wetlands. They want to address it.

There was discussion in forming a committee to work on this. The PCD, Rogers Center and Southern Madison Heritage Trust were mentioned. It was agreed that the PCD should be approached as well as Rogers to meet with a Town Council Rep to begin discussing the swamp access.

Ms. Shwartz also explained that Mr. Curatolo also discussed how the WT likes to own properties but understands taking it off the tax rolls. He said maybe they could set up a PILOT. Ms. Shwartz thought that the PILOT fund could help fund recreation. He is going to talk to his board about it.

Sue Collins will work with Supervisor Shwartz on this. Mr. Darby will be liaison to the PCD.

Alternate Members for Planning Board and Zoning Board of Appeals
Tabled.

Hubbardsville Fire Department - Volunteer Firefighters' Benefit Law

Ryan Riggall, Hubbardsville Fire Dept Chief dropped off this resolution for the town council to consider that was sent out by FASNY.com. I did some research to better understand this whole thing. To summarize.

- This bill would extend coverage of the existing Volunteer Firefighter's Benefit Law to cover all instances of melanoma/cancers.
- Currently, all paid firefighters get this benefit. Volunteers do not, even though they are exposed to the same hazards. Side by side, paid and volunteer FF may fight a blaze, be exposed to some toxin, but not have the same protection of benefits.

Clerk Reymers spoke with Ted Halpin to understand what this is all about and Madison County has not made any declaration on this issue. He said the question that keeps getting asked is 'how much this will cost?' and nobody truly knows. (Of course, when there are no more volunteers, we know how much more this could cost!)

Ms. Reymers spoke with Valesky's office and Bill # 1411 passed the Senate on January 24, 2017. It also passed last year. It's currently at the Assembly - Local Governments Committee in which Magnarelli is the Chair. It was held up in assembly last year and not voted on. Ms. Reymers also spoke to Magee's office. This bill has been around since 2012, but never voted on the committee level. "Could be language issue." Magee has been a supporter of the bill. FASNY was not contacted.

RESOLUTION 2017-40: Memorializing Resolution for the Hubbardsville Fire Department

On a motion Councilmember Darby, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 4 Nays: 0

Resolved that Town of Hamilton calls upon Governor Andrew Cuomo and the NYS Senate and Assembly to pass the Cancer Presumptive Bill for volunteer firefighters so that volunteers can be protected from the dangers they face with cancer each and every day. (ATTACHMENT A)

Concerns of Town Board: None.

Supervisor's Report: Madison County Activities:

Supervisor Shwartz gave a brief report on a meeting with towns that have colleges to discuss town/gown relationships, and the bag bill.

RESOLUTION 2017-41: Executive Session

On a motion Councilmember Collins, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 4 Nays: 0

Resolved that this Board move into an Executive Session for the purposes of personnel and litigation at 8:46 p.m.

RESOLUTION 2017-42: Return to Regular Session

On a motion Councilmember Darby, seconded by Councilmember Collins, the following resolution was: ADOPTED: Ayes: 4 Nays: 0

Resolved that the Board return to regular session at 8:59 p.m.

With no further business, on a motion of Councilmember Darby, seconded by Councilmember Rossi, the meeting was adjourned at 9:00 p.m. Carried unanimously.

Respectfully submitted,
Suzanne K. Reymers
Town Clerk