

Town of Hamilton Regular Board Meeting Minutes
Thursday, September 10, 2015, 7:30 p.m.
Held at the Town Office, 16 Broad Street, Hamilton, NY

Present: Eve Ann Shwartz, Peter Darby, Dave Holcomb, Chris Rossi, Suzanne Collins, Brynley Wilcox, Sue Reymers, Bert Glazier, Don Forth, Michelle Myrto

Others Present: Mayor Robert McVaugh, Bruce Moseley, Tom Fagan, Sam Cooper

Call to order: Supervisor Shwartz called the meeting to order at 6:35 p.m.

Public Comments: Mayor McVaugh spoke about wrapping up the gas. The Deer Task Force had a meeting on September 9. There seems to be a lot of support for the program. There is window before hunting season to harvest and it will only be 10 days. The harvesters can hunt during bow season in the village. They cannot bait the deer during bow season, but the Village feels they don't need to bait anyway. They are leaving it as an option in January. There are experienced archers that will be doing the harvesting. The archers are using their own equipment, but the Village may budget for a tree stand. This is all happening on the west side because Colgate is holding off the student areas until winter. It will take place west of the village, west of the creek on College Street, Arnold's land, waste water treatment plant, water tank and the south end of the airport (Eaton Street). The Village will notify the whole village to make sure it is ok for a hunter to go onto their property to get a deer. The DEC gave the Village of Hamilton 40 tags, but can have many more if needed. The DEC is willing to help property owners outside the village because the deer are such a problem. The Village is being very careful moving forward. PETA sent a letter to the Village of Hamilton. The Village of Hamilton invited PETA to set up a meeting to talk. PETA couldn't make it. There was no set times for the harvesters because they didn't want someone to obstruct the harvester and cause harm to anyone. The set times for the Culling is September 20th – September 30th. The Harvesters are to donate 1 in 4 deer. The Food Cupboard will be taking the money for the processing. It is \$80 a deer. The Village cannot get involved to raise money for this.

The Food Cupboard has not yet received any donations for the processing. The Food Cupboard says they could help pay for some of the processing.

There are 12 harvesters that will start this September for the first session. The harvesters maybe up off the ground, but at some points they will be on the ground shooting.

RESOLUTION 2015-101: EXECUTIVE SESSION

On a motion of Councilmember Darby, seconded by Councilmember Rossi, the following resolution was ADOPTED: Ayes: 5 Nays: 0

Resolved that this Board move into an Executive Session for the purpose of Code Enforcement Officer at 6:52 p.m.

RESOLUTION 2015-102: RETURN TO REGULAR SESSION

On a motion of Councilmember Darby, seconded by Councilmember Rossi, the following resolution was ADOPTED: Ayes: 5 Nays: 0

Resolved that the Board return to regular session at 7:09 p.m.

GENERAL:

Approval of Minutes

The minutes will be approved next meeting October 8th.

Claims for Payment:

RESOLUTION 2015-103: Audit of Claims

On a motion of Councilmember Holcomb, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the bills contained on Abstract #9 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund A	No.	206	<i>through</i>	224	\$10,127.65
General Fund B	No.	24	<i>through</i>	26	\$57.08
Highway Fund DA	No.	93	<i>through</i>	98	\$1,886.56
Highway Fund DB	No.	30	<i>through</i>	36	\$3,823.98
Lighting Districts	No.	15	<i>through</i>	16	\$386.00

TOWN REPORTS:

Highway Superintendent - Bert Glazier

Did some ditch work on Thayer Road. Finished up the demo work at Milford Street building and used the materials from Milford Street to make a temporary records retention room. Put new soffits on the garage 100 feet on each side. Did 4 out of the 6 trucks, painted the frames and did the brakes. Removed trees on South Hamilton Road, Spring Street and Williams Road. Also removed tree on Borden Road near the waterworks building. Helped Lebanon mow for a couple of weeks and they are going to help us. Fixed the runoff on Spring Hill Road and Humphrey Road. New signs went up on Sacco Road. Put a new roof on the fuel building at the town garage. Fixed the ditch on Preston Hill Road, slurry on Alexis Ave and Amelia's way, then work on Spring Street and Cole Hill Road. The work that will be done on Spring Street Friday a notice was put on the website, Facebook and Next Door Hamilton. One of the full time employees will be out 6-7 weeks for surgery and the part time employees are filling in the void.

Town Clerk-Sue Reymers

Monthly Fees collected for August \$4,198.00. Town Revenue: \$1,106.45, NYSDEC \$2,421.70, NYSDOH \$67.50, NYSAM \$50.00, Mad County Landfill \$532.35. Total number of Licenses & Permits: Hunt/Fish 58, Marriage Licenses/Copies 9, Dog Licenses 38, Wander’s Rest -redemptions 2, Landfill Tickets 39, Birth Certificate-copies 1, Building Permits 5, Plan/Zone Application 2.

Salt Shed Grant: Grant was submitted electronically on 7/30/2015. Grants Gateway account opened on 8/24/15.

Professional Development, Associations & Misc.: NYS Town Clerk Association:

Meeting Dates: September 27-28; December 6-7; March 13-16, 2016; April 24-27, 2016

Dog Control Officer-Larry Butts

For the month of August: 3 dogs sent to Wanders Rest, 4 calls about found dogs.

Codes Enforcement Officer-Donald Forth

For the month of August: 3 Building permits; carport, bathroom and solar. The location of the projects are: 2096 Quarterline Road; 1321 Poolville Road; 3260 Amelia’s Way. Permit fees totaling \$220.00. In process are a Special Use Permit for location 2192 Sprint Street and a Variance for 587 Earlville Road.

The Town Clerk will be checking in with the Zoning and Planning Board about their training they have received or not received.

Supervisor/Bookkeeper-Brynley Wilcox

Time Warner Cable franchise fees came in. The check was in the amount of \$2,603.07 for the 2nd quarter. Year to Date is \$ 7,606.73.

RESOLUTION 2015-104: Authorization to transfer Funds

On a motion of Councilmember Darby, seconded by Councilmember Holcomb, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that \$85,000.00 in Money Market Account from Oneida to NBT Checking for payment of September bills and October payroll. As follows:

General Fund A	\$34,000.00
General Fund B	\$500.00
Highway Fund DA	\$10,00.00
Highway Fund DB	\$40,500.00

RESOLUTION 2015-105: Budget Modification

On a motion of Councilmember Darby, seconded by Councilmember Collins, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the budget be modified as follows:

Increase: Fund A \$83,675

Decrease: Fund DA \$77,175
Fund DB \$ 6,500

RESOLUTION 2015-106: Receive and File Financials

On a motion of Councilmember Collins, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 5 Nays: 0
Resolved that the August monthly financials be received and filed.

COMMITTEE REPORTS:

SOMAC - David Holcomb

The audit is complete. On September 22nd they meet with the auditors and the on September 28th they will present the budget. They are still working with the Town of Lebanon on a contract. Sherburne says they can take part of Earlville Territory from SOMAC at \$500 a call and the Town of Lebanon did not like that. Sherburne is not staffed 24/7, so SOMAC said they could cover when Sherburne could not. SOMAC will charge the same \$500 a call. The Town of Lebanon has a meeting September 14th. Town of Lebanon is unsure of how to tax because the 3 ambulance districts are coincide with the fire district. If the ambulance districts are split there is no way to tax.

Councilmember Darby heard the 4 municipals (Village of Hamilton, Village of Earlville, Town of Hamilton and Town of Lebanon) will have representatives. Was wondering why the Villages had representatives because the Towns are paying for it. Not opposed, it's a good thing because the more people the more involvement. Also heard that the Town of Hamilton, Earlville and Town of Lebanon do not get a vote and Village of Hamilton rep is a member of the board and carries a vote. That is unacceptable. The other Board members do not think this has all been finalized. They think that the representatives are all not voting members, so everyone is treated the same. Supervisor Shwartz announced that SOMAC has a new treasurer Chris Griff. There are some good changes going on. Councilmember Holcomb says it sounds like 100% of it is done and they are working on the 990. Town Clerk Sue Reymers stated that they are finalizing the audit and 990 is next that is due November 14th.

Ambulance Services Community Working Group - Eve Ann Shwartz

There will be a meeting September 28th. First on the agenda is a presentation by the Village of Sherburne Mayor Bill Acee and head of ambulance service, Jantzen Casscles. They are going to talk about Village of Sherburne's emergency services, how the system works and how it contracts with the Town. It's a different model than ours. The Working Group is looking at different models and how they work. What the different possibilities there are for different communities. Sherburne already does parts of Town of Brookfield and maybe will be doing parts Town of Lebanon. Supervisor Shwartz invited them to come present and that will be the first

45 minutes. Then move into the SOMAC finances. The meeting will be at 6:30 p.m. at SOMAC.

Supervisor Shwartz and Vinny Faraone met at the Hamilton Hospital with Sean Fadale (President/CEO) and Finance Chris Graham (CFO) about possibly having the hospital doing the billing for SOMAC in the future. Community Memorial Hospital does not do its own billing, it is done through Crouse Irving. Community Memorial is interested in working with SOMAC because they want to see them thrive. About 10% is lost when using a private billing company. There may be some possible savings. There was general talk about other types of activities for SOMAC's Paramedics in the future, such as a Community Paramedic Service. This is where they can perform home health checks when they are not answering calls. There are new opportunities that are opening up in the field. Other states are doing this and New York State needs to pass a Community Paramedic law. It will need to pass through both Assembly and Senate. Conversations are ongoing and eventually the problem will be solved.

Comprehensive Plan - Chris Rossi

The Comprehensive Plan Committee will be hosting informational meetings September 15 at Earlville Firehouse, September 16 at the Courthouse and September 17 at Hubbardsville Firehouse all at 7:00pm. The Committee will present a PowerPoint about what's in the Comprehensive Plan and sharing information about the plan with the public. Then there is a public hearing Saturday September 26th at 9:30am at the Poolville Community Center. Start out with an info session and then at 10:00 am go into public hearing to receive public comment. Then the Committee will look at what comments come in and work on to edit and revise. If need there maybe another public hearing before going on to the Town Council if there are a lot of changes. Thanking everyone for sending out mailers, putting up flyers and putting it in the newspaper.

Bruce Moseley commented that the Comprehensive Plan is not easy to find on the Town website. Mr. Moseley would like to have a link on the front page for the Comprehensive plan.

Partnership for Community Development - Peter Darby

Jennifer is working with the Homeownership Center in Utica along with NBT offering training for people who would like to buy a home. Once the train is done they become eligible for first time homebuyers. The buyer will have to save \$180 a month for 10 months, which will build to \$1800 for equity and the state will match that \$7500. The first session starts October and the cost is \$75. The PCD will receive \$25 of that \$75. It will be interesting to how many people will enroll. This will help

people get the down payment but get started in homeownership, also to learn to manage a mortgage, taxes and maintenance.

Bruce Moseley says there will be flyers and will be held at the Library, also putting up flyers at the Food Cupboard. The Board says let's put it on the website such as Facebook, Next Door Hamilton and on the PCD website. CAP received funding for first time homebuyers from the federal government.

Councilmember Darby says Jennifer found out they can join the New York State Council of Non-Profits. One of the benefits is health insurance decreases from \$870 a month to \$673 a month. She is partnering with Greg Wilson from Hamilton Business Alliance (HBA) to promote Hamilton. The PCD is preparing a plan of work to present to the Principal of Partners in October. It is involved in the contract to provide a plan of work. She is working with Chris Henke for barriers to local food for local residents. There is an outfit in Ithaca called Regional Access, which is like Cisco for local foods. They provide local food for local restaurants. We are going to have them look at our area. Superior Shwartz mentioned that they are already around. They pick up meat from her farm to bring to NYC and also deliver to Hamilton Whole Foods.

Councilmember Darby spoke of Jennifer having a conversation with Clay Skinner about expanding the Chenango Canal trail. Clerk Reymers announced that Friday, September 25th at 10 a.m. Valesky will come down and meet with Jennifer and Jim from the PCD. They will meet down at the Earlville Library. The other stops would be the Poolville Community Center, 38 Milford Street, and Air Park. Jennifer will be going to a conference for World Broad Band. Bruce Moseley set Jennifer up with Kevin Leach (Chief Information Officer) for a World Broad Band.

The Center of Art Culture is being put on hold. They notified the Planning Board they would not be there for the session that they planned on attending. It will be discussed in the Trustee's October meeting. There were additional costs for the ground water which was making it cost more than what was budgeted.

Mayor McVaugh spoke that people had some concerns looking over the last year. People and connections to the educational mission was seen thin. Some people on the Board and at Colgate changed. There were some issues about water, storage, heat and space. They are looking at the long term cost of the project. It seen by some that the Village of Hamilton was obstructing, they were asked to follow those same laws as anyone else in the community. If that was obstructing then they were obstructing. We were holding them to the same standards as anyone else. He clarified with the President of the Colgate and the highest levels that the Village was being misrepresented. There was no change in policy.

Deer Management Task Force – Peter Darby, David Holcomb

There is nothing new to report.

38 Milford Street Building Committee – Suzanne Collins/Peter Darby

They are waiting for Beth Crawford to get back to them. She is out of town for the week. Beth was supposed to send a tentative final drawing last Friday, but did not. Councilmember Collins emailed her, but will follow up with a call to Beth. The upstairs was designed to be more useful and maybe some office space.

Councilmember Darby commented that Attorney Steve Jones responded to inquiry about the possibility of renting space out to other organizations or businesses.

Councilmember Darby mentioned that right now the PCD has no office space. There is no room to expand. There may be a space at the new Town Hall. He thinks it is counterproductive to have PCD so close to the Hamilton Initiative and Colgate. Mr. Darby thinks that the town could donate office space for the PCD and asked what Mayor McVaugh thought about that. Mayor McVaugh says the advantage of gaining a distance from the Hamilton Initiative would be greater than the losses that would be associated in a 5 year window.

Supervisor Shwartz the Salt Shed and SOMAC are moving forward, she would like to put 38 Milford Street to the front and get things moving. She will be calling Beth to check in on what is going on with the drawings for the building.

OLD BUSINESS:**Salt Shed-Bert Glazier**

Spoke to Mr. Wakeman Monday about parts of the contract. The contract was signed and Mr. Wakeman was given a copy. Mr. Wakeman is confident, it takes 26 days to build the concrete structures and for them to cure. This puts them a month out. Mr. Wakeman wants to get in 2-3 weeks. Bert says they will have it graded, level and staked off for when it's ready for the concrete. Bert says he has concerns about the blacktop because he knows when the blacktop plant shuts down. Mr. Wakeman says they can get the concrete sides in tie them together and then put the blacktop down before the roof goes on.

Councilmember Darby questioned that aren't the concrete blocks standard. Bert Glazier says he doesn't know. All he can figure is that Mr. Wakeman is the GC on the project and he has his choice of where he gets his supplies. Councilmember Darby says he has heard that it takes concrete a full year to cure. Bert Glazier says he has questioned the same thing. He thinks that they put in an accelerant in it. He wants to treat the walls anyway. He is says to check out their website (www.wakmancompanies.com). He is very impressed with the work they have done.

Mr. Wakeman was concerned about a drainage issue. Bert called Matt at DEC. The question is where to have it drain to because they have built the berm. Bert left Matt at DEC a message this morning. There may be a change of work order depending on where it needs to drain and it will determine where the building will go, also the height and location. Mr. Wakeman is all set with the change of order for end changes and he will be sending a letter.

Garage Building Update-

It was discussed last meeting about going with one of the engineers (Barton & Loguidice, Delta and Labella). That we should go forward because there may be some grant monies for lighting and insulation. The summary sheet showed the building conditions assessment. Barton & Loguidice was \$ 4400; Delta \$5250; Labella \$ 6000. There was some concern on who they wanted to handle it in the last meeting. There are 2 phases on the summary sheet. The quotes that were given are for the building assessment. There are many issues with the garage building such as ventilation, heating, and lighting for example. Clerk Reymers stated that it was requested that Don Forth inspect the building before the winter. Councilmember Holcomb wants to put the garage project off for a full year may be even 2 years. Let's get 38 Milford Street done. Councilmember Darby agrees with Councilmember Holcomb. We have a lot to oversee and why don't we put it in the budget for next year and do this in March or June. It was set up in the budget for this year, but was never used so it was kept in the budget for next year in fund balance.

Clerk Reymers expressed that she would like to see it on the agenda for next year, to have the study done for next spring next fall, for funding for the next year. She doesn't mind a timeline, she would like to have plan for when the time comes for grant monies to come in. Councilmember Darby would like to reduce the balance in the budget, which does not affect taxes because it's in fund balance. Leave this decision until after the New Year. Councilmember Rossi brought up that there should be a capital plan for the garage building. There is already one for the equipment. Supervisor Shwartz says it is already in the budget and they will be reviewing it September 29. It is in there for \$10,000. We would have to rebid next year for pricing. It could be more expensive.

Ambulance Contract-

Supervisor Shwartz says they will be doing the 2015 and 2016 budget at the same time and by next month they should know what the Town of Lebanon will be doing, then we can finalize the contract.

NEW BUSINESS:**Board of Assessment Review Reappointment-**

Sandra Holbrook is up for reappointment for another 5 year term. She is on a citizen panel of 3 people. They review assessments when people come in to contest their assessment.

RESOLUTION 2015-107: Board of Assessment Review Reappointment

On a motion of Councilmember Darby, seconded by Councilmember Holcomb, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the Sandra Holbrook be reappointed for the Board of Assessment Review for term a five year term from 10/1/2015 to 9/30/2020.

The Budget meeting is Tuesday, September 29th at 7:00pm.

Local Law #3 of 2015-Introduction of Local Law to Override the Tax Levy**RESOLUTION 2015-108: Resolution Introducing and Scheduling Public Hearing on Proposed Local Law #3 of 2015-Override the Tax Levy**

WHEREAS, proposed Local Law #3 of 2015, entitled "A Local Law To Override The Tax Levy limit Established in General Municipal Law 3-c" a copy of which is attached hereto was introduced at this meeting by a member of the Town Board using the words "Be it enacted by the Town Board of the Town of Hamilton as follows:"; and

WHEREAS, said proposed Local Law would allow the Town to override the limit on the amount of real property taxes that may be levied by the Town; and

WHEREAS, THIS Board desires to hold a public hearing with respect to the adoption of said proposed Local Law.

NOW THEREFORE, BE IT RESOLVED that a public hearing be held by this Board with respect to the adoption of the aforesaid proposed Local Law #3 of 2015 at 7:00 pm on Thursday October 8, 2015 at the Town of Hamilton Office, 16 Broad Street, Hamilton, New York, and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said public hearing to be given as provided by law

On a motion of Councilmember Rossi, seconded by Councilmember Darby the following resolution was ADOPTED: Ayes: 5 Nays: 0

Roll Call Vote: Eve Ann Shwartz-yes; David Holcomb-yes; Peter Darby-yes; Chris Rossi-yes; Suzanne Collins-yes

Concerns of Town Board:

Councilmember Collins heard that Madison Lane Board was looking to expand and she didn't know if that would tie into senior housing. Councilmember Darby says yes that PCD should be involved with that to help them. They will mention it to Russ

Lura he is on the PCD and Madison Lane Boards. There is huge waiting list to get into Madison Lanes.

Supervisor's Report:

Supervisor Shwartz says there is an emergency management tier 3 training October 6th from 9am-2pm. It is for elected officials, highway superintendent, school officials, fire chief, and college administration. Begin the process for preparing the Town for emergencies. They are having a special training for citizens on September 28th. They are both being held at the New Beginnings Church.

Madison County Activities:

The County just got back a report for Smart Growth Self-Assessment for Rural Communities. The county was picked; it is nationally, picked to do this self-assessment. It is a tool for communities to use. It is to have the community plan for the future. The County is also hiring legal counsel to get the law revised on gambling. The County has created a committee to review the financing of the non-profits. It is the financing that the County provides.

Respectfully Submitted,
Michelle Myrto
Deputy Town Clerk

RESOLUTION 2015-109: EXECUTIVE SESSION

On a motion of Councilmember Darby, seconded by Councilmember Holcomb, the following resolution was ADOPTED: Ayes: 5 Nays: 0

Resolved that this Board move into an Executive Session for the purposes of personnel at 8:32 p.m.

RESOLUTION 2015-110: RETURN TO REGULAR SESSION

On a motion of Councilmember Darby, seconded by Councilmember Rossi, the following resolution was ADOPTED: Ayes: 5 Nays: 0

Resolved that the Board return to regular session at 9:35 p.m.

With no further business, on a motion of Councilmember Collins, seconded by Councilmember Holcomb, the meeting was adjourned at 9:40 p.m. Carried unanimously.

Respectfully Submitted,
Eve Ann Shwartz
Clerk Pro Tem