

**Town of Hamilton Regular Board Meeting Minutes
Thursday September 8, 2016 at 6:30 p.m.
Held at the Town Office, 16 Broad Street, Hamilton, NY**

Present: Eve Ann Shwartz, Suzanne Collins, Peter Darby, David Holcomb. Absent: Chris Rossi. Others Present: Sue Reymers, Brynley Wilcox, Bert Glazier, Bob McVaugh, Jennifer Marotto Lutter, Jodi Palmer, Tom Fagan.

Call to order & Welcome: Supervisor Shwartz called the meeting to order at 6:30 p.m.

Public Comments:

Jodi Palmer came to the town board with concerns over Frontier’s service. Jodi explained that there have been a lot of outages lately. Their phone went out for two weeks as well as the internet issues. Jodi also stated that they do not have cell phones. Jodi stated that she has been watching on social media that Lebanon, Jim Goldstein is going to go to the Public Service Commission. Jodi was advised to tell the Supervisor to join Lebanon and DeRuyter to file a complaint. There have been problems throughout the Hubbardsville area. Jodi urges Eve Ann Shwartz and the board to talk to Jim Goldstein. Jodi feels that this seems to just getting worse. Eve Ann Shwartz stated that there is a meeting of the Southern Madison County Board of Supervisors Committee tomorrow morning and she was sure it will be on the agenda. Eve Ann suggested that the town do a query online and get folks to self-report their issues with service.

Special Guest: Jennifer Marotto Lutter, Partnership for Community Development

Jennifer Marotto Lutter handed out a report on Current Projects for 2016 and reviewed it with the town board. (SEE ATTACHMENT A)

Mayor Bob McVaugh updated the board on the activities at the Village of Hamilton.

GENERAL:

Claims for Payment:

RESOLUTION 2016-84: Audit of Claims

On a motion of Councilmember Holcomb, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the bills contained on Abstract #9 have been reviewed by the Town Board and are authorized for payment totaling \$23,097.33 plus \$0 in pre-pays in the following amounts:

General Fund A	No.	232	<i>through</i>	250	\$16,520.96
General Fund B	No.	0	<i>through</i>	0	\$0
Highway Fund DB	No.	122	<i>through</i>	135	\$6,177.37
Lighting Districts	No.	17	<i>through</i>	18	\$399.00
Pre-Pays					0

Supervisor Shwartz took a moment to reflect that today was a historic moment. This is the last meeting at 16 Broad Street after about 100 years here. At the October meeting, we will be at the Court House.

Supervisor/Bookkeeper - Brynley Wilcox

Time Warner Franchise Fees for Quarter 2 were received in the amount of \$2,551.24. There is nothing new to report on the Sales Tax Error. Supervisor Shwartz updated that the County did not like our proposal for repayment as it was too long. We are waiting for a modified proposal.

RESOLUTION 2016-85: Funds Transfer

On a motion of Councilmember Darby, seconded by Councilmember Holcomb, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that \$40,000 be transferred from the Community Bank Money Market Account to NBT Checking Account to cover September bills and September/October payroll in the following amounts: A Fund=\$30,000; DB Fund = \$10,000.

RESOLUTION 2016-86: 2015 Audit of the Town, Town Clerk and Justice Court Financials and Accounts

On a motion of Councilmember Holcomb, seconded by Councilmember Collins, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town Board acknowledges that a 2015 audit was conducted by Cwynar and Co. of the Town, Town Clerk and Justice Court financial records and accounts and is on file in the Town Clerk's office.

TOWN REPORTS:

Highway Superintendent - Bert Glazier

We put shoulders on Crumb Road, which was 1.5 miles. The County let us use their shouldering machine. Put two new tires on the excavator and two on the mowing tractor. We rebuilt the 8' pipe (culvert) on Bailey Road that was under-washed during the last storm and the shoulders got weak. We put 30 ton of riff raff in there and probably another 20 ton of item four to build the shoulders back up. General maintenance on all equipment. We mowed the cemetery (Hamilton Rural Cemetery).

On Morse Road, we put in two more pipes, actually 4 because they are 40', we cut down five trees, ditched the whole left side, and removed stumps, which were so large they would not fit in the dump trucks. We widened the road; it went from about 14.5 foot to about 30 feet. Used Lebanon's boom mower for the brush, because Sherburne-Earlville CSD does not want brush to hit the bus. We need to add another item four and crusher run and that should hold it for the winter. Will try to put calcium on it and if possible, a coat of oil. Been in touch with the homeowners and the Hughes. Took down the fence, but they do not pasture there, so it's fine. Good shape in another week.

Equipment:

Peter Darby asked that I talk to Tim about updating a plow truck and getting rid of the 10 and asked me to get figures together. There is one in Syracuse, it's a 2017 but it's only a chassis, about \$114,000. This truck is in stock, we would not have to order it. To order it would take another 6-7 weeks. He said (sales guy in Syracuse), please add 3% to order a 2018. Plow equipment is about \$84,000. Mr. Darby explained that our original plan had a 5% growth but then that was lowered because the first two trucks we bought did not inflate. Bert spoke to Stadium and they thought that the 2010 was worth about \$75-85,000. It has 52,000 miles on it. There was a brief discussion on prices and budget. The loader has been sold. We have a new loader now. The backhoe is listed on two sites and is listed for \$78,000. We have been trying to sell all summer and it's not selling locally, so trying to advertise further out. Discussion continued on the equipment plan.

RESOLUTION 2016-87: Authorization to sell 2010 Truck and Purchase 2017 Truck

On a motion of Councilmember Holcomb, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the highway superintendent, Bert Glazier and budget officer, Peter Darby to be authorized to sell 2010 plow truck and purchase 2017 truck.

Town Clerk - Sue Reymers

We've been very busy with sales at the front desk. A reminder that Richard Hanna's staff will be at the town office on Tuesday, September 20. For tax collection, we have received the fully executed shared services agreement. My question to the board is do we want to do a 2017 tax bill enclosure? Perhaps, we want to consider adding information about the move for those who do not know already. We might be able to do a 2 page newsletter even. The money is in my budget again for next year. It's a cheap way to reach out to everybody since the tax bills already have to be mailed.

RESOLUTION 2016-88: Authorization for Tax Bill Enclosure

On a motion of Councilmember Darby, seconded by Councilmember Collins, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the tax bill enclosure be created again for 2017 with the content to be finalized at a later time.

The second page of the report had information on the Comprehensive Plan. I will be attending the 1st quarter meeting for NYSTCA next week. Milford move update: I will be meeting with Gregor MacKinnon next week to hand over the lease. I have everything lined up including Bert and the highway to help move. Dates are on the report. I am still trying to find a home for the fire safe. I did some research and we could possibly get a few thousand dollars for it. Similar ones on eBay were selling. If not, we need to store it. The village has offered to help move it. Supervisor Shwartz is working with Chris Kendall on the lease. Clerk Reymers continued that the town office would be closed on September 23 and 26. The movers are only moving the furniture. We are moving the rest.

Dog Control Officer-Larry Butts: No report this month

Codes Enforcement Officer-Donald Forth: Will report next month

COMMITTEE REPORTS:

SOMAC - David Holcomb

We met on the 23 of August. We have the July numbers. The numbers are good for SOMAC. Dave Sturges is the new Treasurer. We are waiting for 2017 budget numbers. With Kyle Sylvester, Director of Operations, working daytime on weekdays, enables him to handle administrative stuff and run a 2nd rig for transfers which is bringing in income. Peter Darby stated that he is waiting to hear back from Colgate to meet with them.

Comprehensive Plan

Eve Ann Shwartz reminded that we have a public hearing on September 27 at 6:30 pm at the Hamilton Public Library. Eve Ann will take the lead on the meeting. The Comp Plan committee will do a presentation first. David Holcomb will be out of town.

Partnership for Community Development - Peter Darby

Supervisor Shwartz asked if there were any funding changes for 2017? Peter Darby replied no, what we have a 3 year contract. Colgate University and Village of Hamilton are 6 months out of phase with our budget. The 3 year contract was Russ Lura's idea to give the new director time to get on her feet. You can see that she's been very active. There are a lot of things on the table. I think in another year, it will be a good indication that the PCD is producing for us or not. The idea was that if we are not getting anything back, it would be time to cut the cord. There has been no discussion on future funding. The grant to Good Nature, 50% is a direct grant to them, 50% is low interest loan which is repaid to the PCD. Kreimheld would be the same deal. That could be used for self-funding or more programs, but there has been no discussion on that yet. Supervisor Shwartz stated that there have been some new businesses started by young people. The PCD is there to help. Peter Darby shared that Clay Skinner said that the existence of the PCD was one of the reasons he chose Hamilton. A community which is supporting economic development downtown was a place he wanted to be.

38 Milford Street - Suzanne Collins/Peter Darby

Supervisor Shwartz shared that we had a meeting with architect last week. There are more meetings coming up. One of the meetings is with architect, Dexheimer and the engineer to get a better understanding of what it entails to move the building. Peter Darby suggested an evening meeting for all of the board. A meeting will be set-up for either September 20 or 21 in the evening.

Court Consolidation & Shared Services- Suzanne Collins

Nothing to report.

OLD BUSINESS:**Climate Smart Communities**

Chris Rossi modified the resolution. The board took a minute to review it.

RESOLUTION 2016-89: TAKING THE PLEDGE TO PARTICIPATE IN THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION'S CLIMATE SMART COMMUNITIES PROGRAM

WHEREAS, the Town of Hamilton (hereinafter "local government") believes that climate change poses a real and increasing threat to our local and global environments which is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change could endanger our roads and bridges, economy and livelihoods; harm our farms, businesses, schools, and local environment; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; therefore adversely effecting the overall quality of life in the Town of Hamilton; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money; support innovative energy, agricultural, and business opportunities; and create resilient infrastructures; which will contribute to a livable, energy-smart, and secure community, and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts, including at the local level; and

WHEREAS, we believe it is important for our community to continue to find opportunities to improve and adopt policies and technologies that can create a more sustainable and economically sound future;

NOW, THEREFORE, BE IT RESOLVED that the Town of Hamilton, in order to reduce greenhouse gas emissions and adapt to a changing climate, will

1. Pledge to Combat Climate Change by Becoming a Climate Smart Community

Use the development of new policies and plans as opportunities to set goals to reduce GHG emissions. Help individuals set goals to reduce GHG emissions through encouraging actions such as taking the ENERGY STAR® pledge. Work cooperatively with neighboring communities to ensure that efforts complement and reinforce one another. As an official signal of commitment and for access to technical resources, sign on to a widespread climate campaign such as ICLEI Local Governments for Sustainability - Climate Protection campaign.

2. Set Goals, Inventory Emissions, Move to Action

Develop a Climate Action Plan with the assistance of Central New York Regional Planning and Development Board, local officials and community members to review the issues and propose a plan of action to reduce GHG emissions.

Gather data, inventory GHG gas emissions, and establish baselines for local government operations and community sectors. Through the Climate Action Plan, develop quantifiable interim GHG emission targets consistent with emission reduction goals and propose a schedule and financing strategy to meet them. Take advantage of available resources like The Climate Registry, which has developed a standardized method for reporting emissions inventories, and ICLEI to track and evaluate progress.

3. Decrease Energy Demand for Local Government Operations

Through the Climate Action Plan, set goals to reduce electricity use for local government operations.

Existing Public Facilities. Inventory current building electricity usage and identify opportunities for conservation and efficiency retrofits. Obtain energy assessments from the New York State Energy Research and Development Authority (NYSERDA), the New York Power Authority, the Long Island Power Authority or other professionals. Consider actions such as purchasing energy efficient equipment and appliances, such as ENERGY STAR®; improving lighting, heating, and cooling efficiency; setting thermostats for maximum energy conservation; decreasing plug load from office equipment; and increasing pump efficiency in water and wastewater systems.

New Public Buildings. Strive to implement energy efficient design standards such as U.S. Green Building Council Leadership in Energy and Environmental Design standards for new local government buildings.

Infrastructure. Incorporate energy efficient technologies and operations and maintenance practices into municipal street lighting, traffic signals, and water and wastewater treatment facilities.

Vehicle Fleet and Commuting. Improve the average fuel efficiency of local government fleet vehicles. Discourage vehicle idling and encourage bicycling, car-pooling and public transit for employees. Strive to enhance its public transit system to offer more viable transportation options for its citizens. Consider reducing the number of vehicles; converting fleet vehicles to sustainable alternative fuels; and using electric vehicles where possible.

4. Encourage Renewable Energy for Local Government Operations

Supply as much of the local government's power, heat and hot water needs as possible from solar, wind, and small hydro through purchase or direct generation.

5. Realize Benefits of Recycling and Other Climate Smart Solid Waste Management Practices

Expand the "reduce, reuse and recycle" approach to waste management in local government operations and in the whole community. Reduce the amount of solid waste generated -- continue to promote backyard composting, implement incentives that encourage a reduced trash volume, and educate residents on how to prevent waste. Continue to promote reuse by providing a space for drop-off or trade of reusable goods. Continue to provide recycling receptacles in local government buildings and outdoor spaces and encourage duplex printing in government offices, the composting of food scraps and green waste, and adopting a comprehensive green purchasing program.

6. Promote Climate Protection through Community Land Use Planning

Combat climate change by encouraging low-emissions development that is resilient to climatic changes. When updating land use policies, building codes or community plans, strive to include provisions to combat climate change; reduce sprawl; preserve and protect open space, biodiversity, and water supplies; promote compact, transit-oriented, mixed-use, bikeable and walkable communities; promote infill development; minimize new development in floodplains; maintain or establish healthy community forests; and promote best forest management practices and encourage tree planting, especially along waterways, to increase shading and to absorb carbon dioxide.

7. Plan for the Future

Use future-oriented practices, policies, and strategies, to appropriately guide growth and development which includes taking into account any potential climate change impacts (such as flooding, drought, and extreme temperatures) that could affect the community. Factor potential risks into long-term investments and decision-making.

8. Support a Green Innovation Economy

Identify opportunities to incorporate climate protection, sustainability and environmental goods and service industries into economic development plans. Encourage workforce development training and school curricula that support the emerging green collar job sector, including renewable energy and energy efficiency, as well as climate smart solid waste management practices. Procure climate smart goods and services for local government operations and support modernizing of local and national electricity grids.

9. Inform and Inspire the Public

Lead by example. Highlight local government commitment to reducing energy use, saving tax dollars, and adapting to changing conditions. Demonstrate the benefits of energy savings, energy efficiency, and renewable energy projects by hosting open houses; distributing fliers; holding local meetings; working with school districts, colleges, and universities to develop climate change curricula and programs; engaging faith-based

communities in climate protection; and regularly communicating community climate protection goals and progress to constituents.

10. Commit to an Evolving Process

Acknowledge that research and policy on climate protection are constantly improving and evolving. Be willing to consider new ideas and commit to update plans and policies as needed. Compare successes, cooperate and collaborate with neighboring communities to redirect less-effective actions and amplify positive results.

On a motion of Councilmember Collins, seconded by Councilmember Darby. DISCUSSION. The following resolution was: ADOPTED: Ayes: 4-Darby, Collins, Holcomb, Shwartz. Nays: 0.

Assessment Update Resolution

Supervisor Shwartz stated that back in March of 2016, we passed a resolution authorizing a re-assessment. We discussed this last month but did not do a formal resolution. The board will reconsider it next year.

RESOLUTION 2016-90: Rescind Resolution 36 of 2016 - Assessment Update for 2017

On a motion of Councilmember Holcomb, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the town board rescind their approval of the Assessment Update for 2017 Assessment Roll, which was approved on March 10, 2016 as Resolution #36 of 2016.

NEW BUSINESS:

2017 Budget

A tentative meeting budget meeting is scheduled for Monday, October 3 at 7:00 p.m. at the Hamilton Public Library.

RESOLUTION 2016-91: INTRODUCING AND SCHEDULING PUBLIC HEARING ON PROPOSED LOCAL LAW # 1 of 2016

WHEREAS, proposed Local Law #1 of 2016, entitled "A Local Law To Override The Tax Levy Limit Established in General Municipal Law 3-c" a copy of which is attached hereto, was introduced at this meeting by a member of the Town Board using the words "Be it enacted by the Town Board of the Town of Hamilton as follows:"; and

WHEREAS, said proposed Local Law would allow the Town to override the limit on the amount of real property taxes that may be levied by the Town; and

WHEREAS, this Board desires to hold a public hearing with respect to the adoption of said proposed Local Law,

NOW THEREFORE, BE IT RESOLVED that a public hearing be held by this Board with respect to the adoption of the aforesaid proposed Local Law #1 of 2016 at 7:00 p.m. on Thursday, October 13, 2016 at the Court House, 60 Montgomery Street, Hamilton, New York, and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said public hearing to be given as provided by law.

**On a motion of Councilmember Darby, seconded by Holcomb, the following resolution was: ADOPTED: Ayes: 4, Nays: 0
Roll call vote: Shwartz-yes; Holcomb-yes; Darby-yes; Collins-yes; Rossi-Absent.**

BOAR Reappointment

RESOLUTION 2016-92: Board of Assessment Review Reappointment

On a motion of Councilmember Collins, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 4 Nays: 0

Resolved that the Tracie DeBisschop be reappointed for the Board of Assessment Review for a five year term from 10/1/2016 to 9/30/2021.

Bridge - Williams Road & Bridge NY - Resolution

Supervisor Shwartz shared with the board that Madison County Highway advised for us to apply for funding this year. It's a new program this year. Clerk Reymers has been writing the narrative and gathering letters of support. Estimated cost is \$50,000 for design and \$550,000 for construction.

RESOLUTION 2016-93: Authorization for Supervisor to Apply for Grant Funding from the NYSDOT Bridge NY program for Williams Road Culvert/Bridge

On a motion of Councilmember Holcomb, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Town Supervisor be authorized to submit an application for grant funding from the NYSDOT Bridge NY program for the specific purposes of replacing the current 1947 Box Culvert on Williams Road with a clear span bridge.

Concerns of the board: none

Supervisor's Report:

Madison County Activities:

The 2 megawatt project at the landfill is back online. There was a big argument between the developer and committee as they wanted to pass on another large cost for interconnection. The committee said no and the developer came back and stated they still wanted to do it. It should be built by January 2017. This is an investor owned project.

The County received \$50,000 from NYS Department of Ag and Markets to update the County's agricultural plan. It has not been done in about 10 years. There have been a lot of changes with the ag scene. The first Countywide ag plan was helpful in launching ag economic development in the county. For example, getting open farm days started. A lot of activities would not happen without an ag plan. These are matching funds. The plan should be done by the end of 2017.

County budget hearings start next week. The County passed its 2% cap override.

RESOLUTION 2016-94: Executive Session

On a motion of Councilmember Darby, seconded by Councilmember Collins, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that this Board move into an Executive Session for the purposes of discussing personnel at 8:23 p.m.

Respectfully submitted,
Suzanne Reymers
Town Clerk

RESOLUTION 2016-95: Return to Regular Session

On a motion of Councilmember Darby, seconded by Councilmember Holcomb, the following resolution was: ADOPTED: Ayes: 4, Nays: 0

Resolved that the Board return to regular session at 9:18 p.m.

With no further business, on a motion of Councilmember Darby, seconded by Councilmember Collins, the meeting was adjourned at 9:20 p.m. Carried unanimously.

Respectfully Submitted,
Eve Ann Shwartz
Clerk Pro Tem