

Town of Hamilton Regular Board Meeting Minutes
Thursday, January 12, 2018 at 6:30 p.m.
Held at the Court House, 60 Montgomery Street, Hamilton, NY

Present: Eve Ann Shwartz, Peter Darby, Mary Lee Dinski, David Holcomb, Chris Rossi.
Others Present: Sue Reymers, Jason Florenz, Brynley Wilcox.
Other Present: Bruce Moseley, Jodi Holcomb, Kathleen Palmer, Bill and Carolyn Todd.

Call to order & Welcome: Supervisor Shwartz called the meeting to order at 6:35 p.m.

Public Comments: None.

ANNUAL ORGANIZATIONAL MEETING:

Staffing and Contractual Appointments

One year Appointments, Commencing January 1, 2018 & expiring December 31, 2018:

RESOLUTION 2018-1: Annual Appointments for positions as listed.

On a motion of Councilmember Rossi, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the following appointments for 1/1/18 – 12/31/18 as follows:

- Historian- Jack Loop
- Dog Control Officer – Larry Butts
- Code Enforcement Officer/Zoning Enforcement Officer - Mark Miller
- Deputy Town Clerk/Collector/Registrar of Vital Statistics – Elisa Robertson
- Planning Board/Zoning Board Clerk & Secretary – Elisa Robertson

RESOLUTION 2018-2: Annual Contractual Appointments for positions as listed.

On a motion of Councilmember Darby, seconded by Councilmember Holcomb, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the following appointments for 1/1/18 – 12/31/18 as follows:

- Attorney for the Town- Steve Jones (As contractual, not Town Employee)
- Bookkeeper - Bryn on the Books (As contractual, not Town Employee)

Planning Board, Zoning Board of Appeals, Appointments:

On hold until February meeting.

Appointments by Town Supervisor for Town Committees

- Supervisor Shwartz appointed Peter Darby as Deputy Supervisor.
- Supervisor Shwartz appointed Peter Darby as Budget Officer.
- Highway – Peter Darby, David Holcomb
- Comprehensive Plan – Zoning Update Committee - Chris Rossi
- Green Team – Climate Smart Communities and Clean Energy – Chris Rossi
- Recreation and Youth Committee – Mary Lee Dinski

- Economic Development/Partnership for Community Dev. Liaison – Peter Darby with help from Mary Lee Dinski
- Communications/Website – Chris Rossi
- Building Committee – Peter Darby, Mary Lee Dinski, Eve Ann Shwartz
- Liaison to Village of Earlville – David Holcomb
- Liaison to Village of Hamilton – Mary Lee Dinski
- Liaison to SOMAC – David Holcomb

Annual Reorganizational Resolutions

RESOLUTION 2018-3: Official Newspaper

On a motion of Councilmember Darby, seconded by Councilmember Dinski, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that Oneida Daily Dispatch be our official newspaper with the Mid-York Weekly as back-up.

RESOLUTION 2018-4: Declare NBT & Community Bank as Official Bank

On a motion of Councilmember Holcomb, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that NBT & Community Banks be the town's Official Bank.

RESOLUTION 2018-5: Issuance of Payroll – Bi-Weekly and Monthly

On a motion of Councilmember Rossi, seconded by Councilmember Dinski, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that Resolution to authorize the issuance of payroll on either a bi-weekly/monthly basis.

The board discussed the meeting night because it is the same night as the Hamilton Central School Board meeting. After discussion, the board decided to move the meetings to the 2nd Wednesdays of the month starting in March.

RESOLUTION 2018-6: Authorizing Town Board Meetings

On a motion of Councilmember Dinski, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the Town Board Meetings be held on the Second Wednesday of each month, at 6:30 p.m. at the Court House, starting in March. *Legal notice to follow informing public.*

RESOLUTION 2018-7: Mileage Reimbursement Rate

On a motion of Councilmember Holcomb, seconded by Councilmember Darby, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved to set the 2017 Town mileage reimbursement rate to match NYS rate of .545 cents per mile.

RESOLUTION 2018-8: Authorization for Pre-Pays

On a motion of Councilmember Darby, seconded by Councilmember Dinski, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that authorization is given for payments of certain monthly bills such as office rent, electric, telephone, internet, village court rent, health and dental and postage, etc. be paid as pre-pays.

REGULAR MONTHLY MEETING:**DEPARTMENT REPORTS:****Town Justice-Annual Report- Donald Haight
(ATTACHMENT A)**

Judge Haight shared that he is starting his 5th year as President of the Madison County Magistrates Association. He was also the judge for the Village of Earlville for the first 4 months in 2017. The Village of Earlville found someone to run for office so now Judge Moore is their Village Justice. Mr. Haight is the full-time judge for the Village of Hamilton since September 1st as Tom Bogan retired. The Village may have found someone to take the position, but it depends on when they want to take over and when training is available. Potentially the new person can start in late April or May 1.

Mr. Haight reviewed his annual report highlighting the number of cases, which decreased in 2017, as well as a slight drop in revenue. Mr. Haight also explained the background on NYS's new law requiring that every defendant needs to have legal representation at an arraignment and its impact on how it works in Madison County. Discussion on the new law followed including court regionalization. Judge Haight concluded his report with an announcement that court clerks are now being required to have formal training and possibly a test starting in 2019.

Highway Superintendent - Jason Florenz**GARAGE:**

- Finished painting the shop area and the welding bench, installed and coated the new work bench
- Purchased a new table and chairs for the breakroom

GENERAL REPAIRS:

- Cut down trees out of the road on Borden & Quarterline

EQUIPMENT:

- Sold ten (10) older chainsaws on Auctions International
- Borrowed the Village's trailer to pick up eight new tires for #18 (2013)

SNOW REMOVAL:

- Made 39 runs between December 14th and January 11th
 - Used approximately 2,184 yards of a 1:3 salt/sand mix
 - 16,200 gallons of salt brine

- Waiting on 2,038.52 miles to be reimbursed (\$18.49/lane mile) by the County (approximately \$37,600)

OTHER:

- Received quote from Warner Sales & Service for 2018 Tool Cat

Mr. Florenz reviewed the quote for the 2018 Tool Cat. The town already owns the broom attachment that was bought last year, but a machine has been rented for the last few years. It's a piece of equipment that is used year round. Beyond the broom, it can serve as a pick-up truck, it has multiple attachments for the front - forks, grapple bucket for brush, water spray unit and has other attachments that can go on it down the road, such as a chipper unit. The quote has the forks, bucket and spray unit; again, the broom was already purchased. Two people can fit in, shovels can be put in the back, can take it to a work site at about 30 MPH. Past rental costs were about \$3,600 for 3 months total, which was a deal. Been renting for 6-7 years. This is part of the Capital Equipment Plan budget. It's about \$400 over budget.

RESOLUTION 2018-9: Authorization for Highway Superintendent to purchase 2018 Bob Cat 5600 from Warner Sales & Service

On a motion of Councilmember Darby, seconded by Councilmember Holcomb, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Highway Superintendent be authorized to purchase a 2018 Bob Cat 5600 from Warner Sales & Service in the amount of \$58,454.95.

Supervisor/Bookkeeper - Brynley Wilcox (ATTACHMENT B)

2017-2018 SNOW & ICE AGREEMENT:

- \$9,901.40 was received from the County
 - 535.50 lane miles (\$18.49/lane mile)
 - Plow Dates: 11/10/17-11/20/17
- \$12,477.42 was received from the County
 - 674.82 lane miles (\$18.49/lane mile)
 - Plow Dates: 11/23/17-12/13/17
- \$5,391.68 was received from the County
 - 291.60 lane miles (\$18.49/lane mile)
 - Plow Dates: 12/14/17-12/18/17
- 2017 YTD: \$ 147,766.11; BUDGET: \$ 120,000.00, OVER BUDGET: \$ 27,766.11

CHARTER COMMUNICATIONS FRANCHISE FEES:

- \$2,863.98 was received from Charter Communications
- 2017 YTD: \$ 10,510.30, BUDGET: \$ 10,000.00, OVER BUDGET: \$ 510.30

NYSDOT CHIPS:

- \$148,956.66 was received from the NYSDOT
- 2017 YTD: \$ 155,663.78, ELIGIBLE FOR: \$ 178,127.11, ROLLOVER: \$ 22,463.33

2012 WHEELED EXCAVATOR:

- \$21,875.00 was received from the Town of Lincoln
 - This represents ¼ of the total payment from the Towns of Lincoln & Smithfield
 - Smithfield's first payment arrived after the end of the year and is not represented in the December financial reports

END OF YEAR REQUIREMENTS:

- W-2's and 1099's will be mailed out and W-3 and 1096 will be filed by the end of this month

2017 AUD:

- A draft of the Town's AUD will be ready for the February meeting. It is due to the State by April 1, 2017.

2016 PTO POLICY:

- 2016 policy took away four holidays and converted them to PTO
- 2018 policy would give the holidays back to the highway employees and lower the PTO amounts at each level

Ms. Wilcox explained about the PTO policy change being proposed.

RESOLUTION 2018-10: Adoption of Change to the Highway Paid Time Off Policy

On a motion of Councilmember Rossi, seconded by Councilmember Dinski, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the highway Department's Paid Time Off Policy be updated as submitted. (ATTACHMENT C)

RESOLUTION 2018-11: Budget Amendments/Modifications

On a motion of Councilmember Darby, seconded by Councilmember Holcomb, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the budget amendments be accepted as follows:

Fund/Code	Description	From:	To:	Difference:
A5132.4	Garage Contractual	33,000	35,400	2,400
A5650.4	Off-Street Parking Contractual	4,241.04	4,291.04	50
A5132.1.2	Garage Personnel (Uniforms)	8,105	5,705	(2,400)
A9030.8	Social Security	22,796.89	22,746.89	(50)
B1420.4	Attorney Contractual	5,550	7,250	1,700
B3620.4	CEO Contractual	2,005	2,105	100
B3620.1	CEO Personal Wages	22,142	21,242	(900)
B4020.4	Registrar Contractual	500	200	(300)
B9030.8	Social Security	2,228.86	1,628.86	(600)
DB5142.1	Snow Removal Personal Wages	50,200	57,400	7,200
DB9030.8	Social Security	14,923.50	15,823.50	900
DB5110.4	General Repairs Contractual	33,000	27,100	(5,900)
DB5148.4	Snow Removal, Svcs for Other Gov't	32,000	30,700	(1,300)
DB9060.8	Health/Hospital Insurance	38,550	37,650	(900)

RESOLUTION 2018-12: Funds Transfer

On a motion of Councilmember Darby, seconded by Councilmember Dinski, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that \$80,000 be transferred from the Community Bank Money Market account to the NBT Bank Checking account to cover January bills and January/February payroll: A Fund: Money Market to Checking in the amount of \$80,000.

Ms. Wilcox explained the situation with the current credit cards and how it does not work for travel/hotel. An alternative credit card was found with NBT.

RESOLUTION 2018-13: Authorization to open Visa CommUNITY Card with NBT

On a motion of Councilmember Darby, seconded by Councilmember Dinski, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the bookkeeper be authorized to open a Visa CommUNITY Card with NBT for three authorized users, Eve Ann Shwartz, Sue Reymers and Jason Florenz, and a \$3,000 spending limit per card.

RESOLUTION 2018-14: Authorization for Bookkeeper to Close Citibank Credit Cards

On a motion of Councilmember Rossi, seconded by Councilmember Dinski, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the Bookkeeper be authorized to close the Citibank Credit Cards.

Ms. Wilcox continued to cover year end reports on special color coded paper.

2017 END OF YEAR FINANCIALS:

- The Equity section of the balance sheet shows final 2017 fund balances
- Town of Hamilton *Year-End* Fund Balance (2010 – present)
- Actual Unappropriated Fund Balance as of 12-31-17 spreadsheet
- 2017 Profit & Loss Budget Overview

RESOLUTION 2018-15: Audit of Claims

On a motion of Councilmember Darby, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the bills contained on Abstract #1 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund A	No.	1	<i>through</i>	34	63,584.60
General Fund B	No.	1	<i>through</i>	2	55.88
Highway Fund DB	No.	1	<i>through</i>	13	22,809.26
Lighting Districts	No.	1	<i>through</i>	2	351.84
Prepays					16,369.01

Town Clerk - Sue Reymers

Clerk Reymers reviewed her report with the board.

GRANT FUNDING:**DASNY - Valesky: \$100,000 grant for 38 Milford Street**

Per my contact at DASNY from 12/12/17, "If the Town still intends to do the project and needs more time, that is fine. At this time, there is no concern of losing the Grant funds." I will update them in January.

NYS DOS - Magee: \$50,000 grant for 38 Milford Street - Energy Efficiency

New deadline is 7/30/2018. I will update DOS sometime in late winter on updates.

NY SERDA - Clean Energy Communities Grant - \$50,000

Application Deadline extended to 2/6/2017. Firm deadline. To be discussed later in the agenda.

Potential Other Funding

Mary Dinski and I have done some research on other funding from private foundations for the building. More info to come.

FEMA - NYS - SEMA MATCH - From 2013 Flood

On 5/23/2017, I emailed the general email at FEMA requesting follow-up and also left a voice mail message for Courtney Wolf. (The number we had on file was for Joseph Abate, but his line was now Ms. Wolfe.) No response was received. On 6/7/2017, I emailed Valesky's & Magee's to ask for assistance. Laura Martino of Magee's office contacted Albany. On 6/9/17, I received a call from Susan Picarillo from DHSES. We had opted in to the match program. They are reviewing our PW for completeness and follow-up with us to ensure that we all agree that the project is done. DHSES has not paid the state's share (SEMA) in this fiscal year. They are waiting to meet with the Div. of Budget to discuss the state's financial plan. On 10/30/2017, I emailed Susan Picarillo from DHSES to follow-up, but have not heard back.

TAX COLLECTION:

- Received a lot of requests for tax bills for early payment. I usually get about 12 and this year we were approaching 100 requests.
- I created a quick how to pay taxes early memo that went out with the bills.
- On the website homepage, I put the instructions on how to pay early and posted the tax roll, so if they could not reach the office, they could look up the amount due and pay accordingly.

RECORDS RETENTION and ORGANIZING CLERK OFFICE

- The town office is making headway on reorganizing files. We are making better use of the old legal fire file cabinets to make room in the fire safe holding the minutes.
- We are also looking at box tubes for building plans as the boxes that hold them now are overstuffed. We have a plan to separate out subdivisions, special use permit site plans and building plans.
- We are also looking at moving some stuff around to make more room and better use of the space.

Approval of Minutes**RESOLUTION 2018-16: Approval of Minutes from December 14, 2017**

On a motion of Councilmember Rossi, seconded by Councilmember Dinski, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the minutes from December 14, 2017 be approved.

Codes Enforcement Officer

The board reviewed Mark Miller's monthly report and full year report. Activity was up this last year which resulted in an increase in revenue. The board asked the clerk to thank Mark for his work. (ATTACHMENT D)

Historian - Annual Report

The board briefly reviewed Jack Loop's annual report and asked that it be put on the website. The board asked that a thank you card be sent to him for all of his hard work. (ATTACHMENT E)

COMMITTEE REPORTS:**Town Office Building Committee**

Mr. Darby reported that the committee with community members is plotting along. They met in December and January. The census is to go back to a single floor that puts all the offices back on the first floor with a separate suite and meeting room that can be separated for the public to use anytime. Both plans had the meeting room with circulation space as well and it would only be available in the evenings.

A few committee members spent some time in Richfield Springs working on trying to adapt the plan to modular construction. There are some real restrictions with this modular. The one with the most trouble is the max wall height of 8'8" which impacts the pitch of the roof and impacts the head room with the handicap entrance, so an adjustment to the pitch would be needed. The change just meets code per Mark. Travis Dubois is playing with Sketchup to work it out. Mr. Darby handed out some pictures from Sketchup, which the board reviewed. This has reopened post frame option because we can customize it much more. Trying to finish up drawings to send to Dave Secor to get a response from him. The committee is still in an exploratory stage. Peter handed out a pros and cons list for modular vs post frame and reviewed it. The board discussed the options. (ATTACHMENT F)

Supervisor Shwartz explained that one of the factors on why modular can be done cheaper as it does not pay prevailing wage in the factories and that it could a risk for a legal challenge. Unless we were buying an 'off the shelf' predesigned building, then we should be paying prevailing wage. The factories have never heard of prevailing wage. Post frame is prevailing wage. She did speak with Bill Acee at the Village of Sherburne on how they handled their building. The developed a Local Development Corp. The LDC borrowed money from Village, bought the land, and built the DPW building and

have plans for a business park. The LDC has some powers, can avoid Wicks Law but subject to rest of the laws. To use an LDC for just a building does not worth it, but if it's created it could be good for other purposes, such as affordable housing. As we look at the town in the next 10-15 years, and LDC could be a useful tool. There may be another reason to do an LDC. Cost is about \$20,000. Mr. Darby asked Jennifer at PCD about it. The Village of Hamilton has been interested in creating one. Perhaps the village and town could look at it together. Jennifer's response was unenthusiastic because it creates a new governance board and compliance.

Supervisor Shwartz summarized that there is no silver bullet for making it great, functional and cheap. The committee is working hard, some great ideas with a lot of people contributing, and reviewing the options. See what the committee recommends to the town board. Not pushing super-fast. Want to think about it, understand it and not be hasty this time around. Consider all the choices. Supervisor Shwartz responded to a question from the audience about informing the public. There will be information brought to the public once these options are worked out.

Ms. Shwartz further explained that was left out of presentation, is the decision to go back to a 1st floor plan because it would work better for modular. The town office staff reflected and concluded that they really liked the 1 floor plan with offices altogether and having a separate meeting/community room is more functional. It's a better use of the building.

SOMAC - David Holcomb

Mr. Holcomb stated that the meeting is next week as it's now the 3rd Tuesday of the month. We will have year-end report after that. Supervisor Shwartz shared that the town did get a request for \$30,000 advancement for 1st quarter anticipated deficit.

Partnership for Community Development - Peter Darby

Mr. Darby reported that eight (8) homes are being worked on or completed. The micro grants to local businesses are getting into implementation on phase. SNAP workshop with Coop Extension (food stamps). They are accepting proposals for RFP for a housing study and seeing how to fill the need; Colgate is paying for it as they also need housing for professionals. PCD submitted a grant for Fojos expansion. They are still looking for a location. PCD is working with Thought into Action to open a co-working space at 20 Utica and a community kitchen at some point in the future. Cornell's Design Connect working with the PCD to develop signage for the towpath canal. The PCD and Chenango Canal Association were awarded a \$56,000 grant for a 1.5 mile stretch to the towpath trail.

Recreation and Youth Committee - Mary Lee Dinski

Mary and Eve Ann met earlier this week for what she wants to do. Specifically with youth.

Ms. Dinski stated that she needs to read Comp Plan more fully. She is interested in meeting with parents and teens to see what they need. Interested in creating a teen space in Earlville and Hamilton. Need to see what spaces are available. If that is something that we want to do, then look for grants if we want to continue with it.

Supervisor Shwartz was approached by someone to do a youth program in Earlville as well and is interested in buying a building and renovating the space as a low/no cost recreation space for all ages. There is a sense of need for it. We need to recruit more people for this work. Ms. Rossi stated that this is right in line with the comp plan.

Zoning Update Committee - Chris Rossi

Ms. Rossi started off reminding the council that according to the comp plan, this is a good time to review the action plan. The Zoning Update Committee (ZUC) is filling a big part of the action matrix. Some of the items have been ticked off. The ZUC has been meeting once a month. They are still working on solar. Sue feeding solar info from other towns that are dealing with unexpected issues. The County and State level are prepared to review our stuff and of course the town council will be reviewing it. Aware of moratorium for solar expires in summer. There was a brief discussion on committee members and the possibility that a member or two may need replacement because they cannot make the meetings.

Jodi Palmer asked about the right to farm law and if it could be reviewed sooner than later. She stated that issues are popping up in communities. After a brief discussion, it was determined that Ms. Rossi will ask Nan Stolzenberg about it. Not sure if it would be a law, a regulation or a declaration.

Mr. Darby asked about reviewing the comp plan and ensuring that it was in the budget. When do we review it? February? The original plan was to do it in the beginning of the year in January. It was determined to review it in February this year. Supervisor Shwartz feels that the town needs to be flexible to respond to the needs of the community.

Green Team: Climate Smart Communities and Clean Energy - Chris Rossi

Met this morning with the community wide team, which is made up of Colgate, the Village, sometimes, the business community. Colgate students are prepared to help tick off CSC points. The 390 Class being taught by Henke and Helfant are allocating students to do a vulnerability assessment benchmarking. The climate vulnerability assessment identifies high risk areas, such as roads and bridges for the town. It will give us a road map on how to address them and potentially get funding. This will lead to a Climate Action Plan.

Colgate students just finished a Greenhouse Gas inventory for the community this spring. Andy Pattison has two students finishing it and will have a final soon. Most of the town's carbon footprint is from the fleet. From the community, most is from commuters and heating. There will be suggestions and grants. The other thing the students are looking at are green opportunities for businesses in the town and village. There is state money for that kind of thing. The CSC will offer matching grants in June, such as climate resiliency and funding for culverts and bridges.

OLD BUSINESS:

Alternate Members PB & ZBA Update

Supervisor Shwartz and Clerk Reymers discussed how other communities handle alternatives. We need to recruit and know what their responsibilities for training are, attending meetings, and more.

Clean Energy Grant

Mr. Darby reported that we have a firm deadline of February 6. Originally, the grant was going to be used for a heating system for the town office. A suggestion for geothermal for garage came up and that is being looked at. Waiting to hear from engineer. The geothermal could be used in a new garage building, too.

NEW BUSINESS:

Association of Towns

Clerk Reymers reviewed the materials from AOT.

RESOLUTION 2018-17: Assignment of Delegates for Association of Towns

Conference

On a motion of Councilmember Darby, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that Mary Lee Dinski be assigned as a delegate for the Town of Hamilton for the Association of Towns Conference and Meeting in February with Eve Ann Shwartz being an alternate.

Concerns of Town Board

Councilmember Rossi asked about the replacement of bulbs in the lighting districts to LED lights based on the email from Brynley Wilcox, which was from NYSEG. It was determined that Ms. Wilcox will call Tad Palmer to learn more. Ms. Wilcox stated that each of the lighting districts has a fund balance which could assist with the upgrades.

Supervisor's Report on Madison County Activities

Emergency Management is hosting special program on February 6 or 7 for ambulance services. They insist that Supervisors show up, SOMAC was invited. The intention is to start to work together on a plan for regionalization. Amy Miller started as the new Deputy for Solid Waste. She is married to our codes enforcement officer.

RESOLUTION 2018-18: Executive Session

On a motion Councilmember Darby, seconded by Councilmember Rossi, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that this Board move into an Executive Session for Legal Counsel at 8:49 p.m.

RESOLUTION 2018-19: Return to Regular Session

On a motion Councilmember Rossi, seconded by Councilmember Dinski, the following resolution was: ADOPTED: Ayes: 5 Nays: 0

Resolved that the Board return to regular session at 9:07 p.m.

With no further business, on a motion of Councilmember Dinski, seconded by Councilmember Rossi, the meeting was adjourned at 9:08 p.m. Carried unanimously.

Respectfully submitted,
Suzanne K. Reymers
Town Clerk