

Town of Hamilton Regular Board Meeting Minutes
Thursday, November 14, 2019 at 6:30 p.m.
Held at the Court House, 60 Montgomery Street, Hamilton, NY

Present: Mary Lee Dinski, Chris Rossi, Eve Ann Shwartz, Peter Darby, David Holcomb.
Absent: none.

Others Present: Town Clerk Sue Reymers, Brynley Wilcox, Luke Dowsland

Public: Darrell Griff, Tom and Shari Taylor, Rachel Amann-Burns, Christina Weiler and Skylar Bradley-Colgate Students, and Gerry Hayes.

Call to order & Welcome: The meeting was called to order at 6:37 p.m.

Public Comments: Rachel Amann-Burns has come to the meeting to talk about The Bell Tree. They have requested funds from the town and are here to talk about their mission. Ms. Amann-Burns discovered a need for an indoor area for children to safely play in our area especially during poor weather conditions. She was particularly interested in the area near her children's school, where it could be easily accessed by walking. (ATTACHMENT A)

They are hoping to extend their hours this winter to include Tuesdays and Saturdays. They have offered the space to help with an after-school program in the area. All of their Community Celebrations have been open to everyone. Funding is a big challenge; they have a GoFundMe page and can accept donations online as well as selling merchandise and asking for donations for use of the play space. They have sought funding from the Hamilton Community Chest and the Mid-York Foundation. Councilmember Dinski has met with Ms. Amann-Burns and will help her with a fundraising plan. There are seven board members.

Supervisor Shwartz asks about any funds that the village of Earlville is providing as well as about the heating system and what the different areas of the building are used for. There is also some discussion of the Hamilton Summer rec program and how this program can augment that. The Town has made room in their budget to help this program. The Town will want to have a contract with Bell Tree that specifies the services that they are providing as well as what population they will be serving.

RESOLUTION 2019 -119: Support of a new local children's play space.

On a motion of Councilmember Mary Dinski, seconded by Councilmember Peter Darby, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that they shall allocate \$1,000 in the budget for the years 2019 and 2020 to help support programming for the Bell Tree.

DEPARTMENT REPORTS:**Highway Superintendent – Luke Dowland****GENERAL REPAIRS:**

- Borrowed a crack sealing machine from the City of Oneida, we sealed all the roads that are tentatively on the list next year for a resurface.
- We picked up the boom mower from Stephenson Equipment Rental and mowed all town roads as well as South Hamilton, Hill, Chappel, Smith, Bonney, Kiley, and South Slope.
- We borrowed the Town of Brookfield's chipper and followed the boom mower chipping everything left behind.
- Finished shouldering Borden Road. We shouldered a total of 15 lane miles in 4 days. The county allowed us to borrow their sod loader.
- Took a beaver dam out of the same spot on Excell Road 3 times.
- Ditched Kiley Road
- Had to make numerous repairs around the town due to the Halloween storm. Attached is a list of roads and materials we used so far.

EQUIPMENT:

- Got all trucks ready for winter.
- 2 brine pumps needed to be replaced
- #18 went to White Eagle Ag and Truck for a power steering valve
- Had to replace the metal hydraulic lines on #18 due to them being rotted and leaking
- Changed a power steering line on #19
- #15 blew a serpentine belt in Clinton and had to be towed back to the shop by Clinton Collision
- #17 went to Stadium International for an oil pan replacement under warranty

TREE REMOVAL:

- Cut 3 large trees on Rhoades Road
- Cut 2 trees on Spring Hill
- Picked up downed branches on numerous roads

SNOW REMOVAL:

- Plowed and sanded 5 times
- Used 3,500 gallons of salt brine

OTHER:

- Everyone attended our annual MSHA training
- We all went to the municipal show at the State Fair Grounds
- Glen Steed came down and looked at the solar panels on the roof, he moved the transmitter hoping to increase the signal. He also ordered some electrical parts for the broken panels; he seems to think they will be warrantied. The parts will be warrantied; of the 12 not working; 6 seems to have a communication error and

the other 6 are just broken. This is his busiest time of year and he may not be back until January

- NP Environmental has started the geothermal installation
- Both part-timers have started. The new shifts have not started.
- The reverse gear went on our 1972 grader. We had to rent one from 5-Star to finish fixing storm damage. We will look into buying another used grader in January of 2020.

Stone Usage for the Storm on Thursday, October 31, 2019

Williams Road

2- loads of rip rap
2- loads of item 4 stone

Wratten Road

1-Load of rip rap
1-Loads of item 4

Humphrey Road

2-Loads of item 4

Bonney Hill

1-Item 4

Thayer

1-Rip rap
2-Item 4

Rhoades

1-item 4

Preston Hill

2- item 4

Kiley

8-rip rap

4- item 4

Humphrey

2-item 4

Hill

2- rip rap
2-item 4

Chappel

1-item 4

Bonney Hill

1-item 4

Morse

1-rip rap

2-item 4

The cost of the Halloween storm is addressed in the bookkeeper’s report. Superintendent dowsland met with FEMA, they do not seem to think that e will have any issues with meeting the threshold; he took them up to Morse Road to show them the damage. Humphrey Road has had a wash out as well. No culverts have been affected; just a few driveway culverts. He is trying to find the balance between fixing them when they wash out or reengineering the entire thing. The suggestion from a few board members is that when the culverts need to be replaced to go one or two sizes bigger. There is some in depth discussion about reworking some of the ditches in town to help them better accommodate heavy rains.

Supervisor/Bookkeeper – Brynley Wilcox

HOST COMMUNITY:

- \$25,885.00 was received from the Madison County Treasurer
 - Yellow Brick Road casino
 - 0.94% over last year (\$25,643.00)

SALES TAX:

- \$125,057.21 was received from the County for Q3-2019 sales tax
 - 8.13% more than Q3-2018
- **2019 YTD: \$ 440,464.81**
 - 1.56% less than last year

- **2019 BUDGET:** \$ 422,000.00

POSSIBLE FEMA – HALLOWEEN 2019 STORM:

- Approximate costs:
 - Labor: \$ 9,158.25
 - Equipment: \$ 9,377.00
 - Rental Eqpt: \$ 8,831.30
 - Materials: \$ 5,062.00
- Estimated Total: \$32,428.55**

RESOLUTION 2019-120: Audit of Claims

On a motion of Councilmember Chris Rossi, seconded by Councilmember David Holcomb, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the bills contained on Abstract #11 have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund A	No.	365	<i>through</i>	394	\$58,535.69
General Fund B	No.	66	<i>through</i>	67	\$555.32
Highway Fund DB	No.	151	<i>through</i>	170	\$28,472.67
Street Lighting SL	No.	21	<i>through</i>	22	\$430.86
Prepays					\$35,124.31
TOTAL:					\$123,118.85

RESOLUTION 2019-121: Funds Transfer

On a motion of Councilmember Peter Darby, seconded by Councilmember Mary Dinski, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

The transfer of funds from the Community Bank Money Market account to the NBT Bank Checking account for the total amount of \$50,000.00 to cover November bills and November/December payroll:

- A Money Market to Checking in the amount of \$ 50,000

Town Clerk

RESOLUTION 2019-122: Approval of Minutes for October 10, 2019

On a motion of Councilmember Mary Dinski, seconded by Councilmember Chris Rossi, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the minutes from October 10, 2019 be approved.

RESOLUTION 2019-123: Approval of Minutes for November 6, 2019

On a motion of Councilmember Mary Dinski, seconded by Councilmember Chris Rossi, the following resolution was: ADOPTED: Ayes: 5, Nays: 0

Resolved that the minutes from November 6, 2019 be approved.

Town Clerk Sue Reymers has just returned from medial leave; she is part time right now, just trying to get back up to speed. She has talked with the Town's insurance provider and they need to set up their yearly meeting.

Codes Enforcement Officer - Mark Miller

October Activity

- Approved 2 new Zoning Permit applications.
- Issued 2 new building permits. 1 building permit renewal. 1 Demo Permit.
- Conducted 10 construction inspections.
- Conducting inspections and monitoring progress of large-scale projects:
 - new home construction: Butzgy/Larkin Rd, Hughes/Horton Rd, Gibson/Alderman Rd, Lafrance/Bonney Rd, Locke/Bonney Hill Rd, West/Quarterline Rd, Cutting/E. Main St.
- Monitoring and conducting oversight of Town Hall project.
- Participated in weekly conference call with architect, project manager, and village CEO for Town hall project.
- Attended 2 Zoning update Committee meetings.
- Meet with contractors and homeowners to discuss potential projects.
- Labeling and indexing of all construction blueprints, special use/site plans, subdivisions, annexations and surveys. This will help us assess our storage needs and we will be able to readily access older prints to better serve Town residents.
- Currently monitoring the construction and progress of approved Special Use Permits according to conditions set forth by the Planning Board.
 - Dunham Wedding Barn-Poolville Rd
- Attended 19 hours of code related training to fulfill required 24 hours of annual training for 2019.

Permit #	Date	Owner's Name	Location of Project	Description of Work	Permit Fee
Demo Permit	10/1/19	Jaime Cutting	7013 E Main St	Demo fire home	\$50
2019-30	10/21/19	Kevin Godfrey	8218 Green Rd	Front porch	\$130
2019-31	10/29/19	Jaime Cutting	7013 E. Main St	1690ftsq	\$360
10/14/14	10/29/19	Mary Jane Minor	7460 Willey Rd	Building permit renewal	\$50

COMMITTEE REPORTS:

SOMAC- Council member David Holcomb has nothing to report. Supervisor Shwartz is hoping to set a firm date for a meeting with SOMAC very soon to review the capital plan that Council member Darby and Ms. Wilcox have been working on to help them

plan for the future. We received their 4th Quarter request they did not request all the funds that had been appropriated. The Town is looking to help them get their capital project of the ground as well as approaching Colgate for some financial assistance. Small Towns with ambulance corps are starting to fold and other towns are having to make up for this. The County is not yet prepared to commit to a county wide system. There will be more county discussion about this in January.

Partnership for Community Development-Peter Darby- Jennifer has reached out to Sue Reymers to begin to do some planning in the Village of Earlville. They will be doing a community needs assessment. This will start to meet in early December. Per Supervisor Shwartz, the PCD partners will be meeting soon to discuss the needs of the community in the coming year and Earlville will be a topic of discussion; as well as housing.

Recreation and Youth Committee- Mary Dinski- The funding for the concept of a community center did not come through so that is a bit of flux right now. Councilmember Dinski is still exploring some other funding opportunities. Hamilton Area Community Coalition, which does a lot of youth programming, has just had a change of leadership.

Zoning Update Committee- Chris Rossi- They are meeting on Monday and the next Tuesday (Nov. 26) with Nan and members of the Town Council. Nan will be taking everyone through the updates to the Town's Zoning. The committee is working hard and getting very close. They need to meet with the Town Council, do some tweaking, get it through the lawyer, and hopefully roll it out during the new year. There are some scheduling issues with some of the members of the Town Council and the committee. The document can be reviewed ahead of time noting the substantial changes. There is discussion about changing the date to December 3rd, at the Poolville Community Center.

Hamilton Climate Preparedness Working Group- Chris Rossi
Not reported on.

SPECIAL PROJECTS:

Town Office Building

Update on Phase 1: The building is enclosed; they are planning to insulate next week. Exterior is being worked on as weather permits. Kevin Strasser is on site working on the service entrance and other electrical. The Board will be ready next month to review the financial picture with the public. The windows have had a bit of a hold up.

Phase 2 Planning:

Nothing to report.

Lighting Districts - LED changeover with NYSEG - LED Lumen Choice - pending.
Geothermal at the Town Garage: Luke Dowsland reported that the project has started they came in yesterday; got a plan and a materials list. It should be done in about two weeks. Mr. Darby reported that there is one complication and that there needs to be a new service entrance put in and is unsure whether Kevin Strasser can do it or not before they get done. They may have to come back after that is done and hook up the electric. Council member Peter Darby will follow up. Colgate students asked a few questions about the project. Ms. Rossi explained about the Clean Energy program, what we did to get the designation and the \$50,000 grant which was used for the geothermal project. Additional energy saving efforts of the town were reviewed for the students.

OLD BUSINESS:

APPOINTMENTS

BOAR: Need someone to finish Holbrook's term (10/1/15-9/30/20). Tabled.

Planning Board: anticipated opening for 1/1/2020

Call for Members & Alternate Members for Planning Board & Zoning Board

We will be losing a member of the Planning Board Darrell Griff will be moving to the Town Board and stepping down as chair of the Planning Board. Elaine Hughes term will also be ending, whether she wishes to renew her term will need to be discussed.

We will need to see if Bill Nolan still wishes to serve on the ZBA, he has been finishing Erwin Lambs vacancy. Someone will need to talk with Mike Welshko about taking over as chair of the Planning Board.

Alternate Members - Planning and Zoning Boards. Tabled.

BUDGET

RESOLUTION 2019-124: Approve 2020 Budget

On a motion of Councilmember Peter Darby, seconded by Councilmember Mary Dinski, the following resolution was: ADOPTED: Ayes: 5, Nays: 0
Resolved that the budget for 2020 be adopted. (ATTACHMENT B)

There is discussion of the SOMAC request and the Bell Tree. There is discussion of the increase and how the budget fluctuates each year. There are many factors dealing with the budget that are not in the control of the board such as the sales tax disbursement; AIM funding, and mortgage tax is down. The Town is looking to have a revaluation, either next year or the year after. One of the problems is meeting space for the assessor. There will be some follow up with the assessor and see her thoughts.

NEW BUSINESS: None.

Concerns of Town Board: None.

Supervisor's Report: Madison County Activities

The County budget has not passed yet. They held a public hearing and there was no attendance by the public. The board of Supervisors chair is up for a 28% increase, while the rest of the board receives a 3% raise. The explanation for such a large increase in the chair's salary was that he works hard and wishes to be paid more. The Town of Hamilton's Supervisor did object to this large salary increase. The Budget approval will come up during the December 5th meeting. At this same meeting there will be a motion to deauthorize the Public Utilities Committee (of which Supervisor Shwartz is the Chairperson).

With no further business, on a motion of Councilmember Peter Darby, seconded by Councilmember Mary Dinski, the meeting was adjourned at 7:57 p.m. Carried unanimously.

Respectfully submitted,
Sue Reymers
Town Clerk
Elisa Robertson
Deputy Town Clerk